

CM/ECF VERSION 5.1 SUMMARY FOR ATTORNEYS

United States Bankruptcy Court
for the Northern District of Oklahoma



*Effective
April 29, 2013*

New Claims Transfer Fee to Take Effect May 1, 2013

Effective May 1, 2013, the bankruptcy courts will begin charging a new fee of \$25 for each claim transferred. This fee was approved by the Judicial Conference of the United States at its September 2012 session.

In considering this fee, the Judicial Conference Committees with jurisdiction over bankruptcy fees recognized the impact a transfer of a claim has on the workload of the bankruptcy courts, including impact on court time and resources. Bankruptcy Rule

3001(e) requires the clerk of court to notice a transferred claim, and provides additional notice and hearing requirements if an objection to a transfer is made.

The fee will be assessed by bankruptcy courts upon the filing of the claim transfer, whether filed by a transferee or transferor. It will apply to partial claims transfers as well.

In the event multiple claims transfers are filed at one time by one entity (claims upload or batch filing), the \$25 fee will be charged for each individual claim transferred.

The fee must be paid by credit card upon the filing of the claims transfer in CM/ECF using Pay.gov, or by cash, check, cashier's check or money order if the claim transfer is not filed electronically.

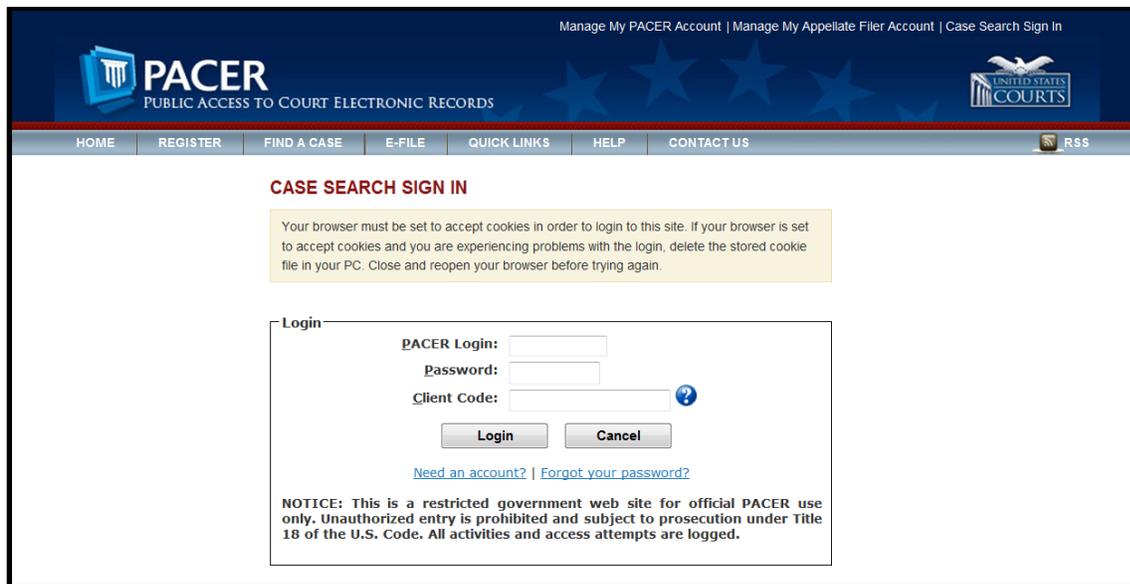
Entities that transfer claims should be aware that the Northern District of Oklahoma will remove electronic access to that function for all Limited Use filers on May 1, 2013. Transfers of claims may be filed electronically by an attorney through the CM/ECF system or via paper.

PACER Links in CM/ECF

Two new menu selections appear under the *Utilities* menu to allow one to navigate quickly between CM/ECF and PACER. You won't have to leave your CM/ECF session to access another court in PACER or to use the PACER Case Locator.



When the **PACER Case Locator** link is clicked, the Case Search Sign In page displays.



PACER Links in CM/ECF

The following updates have been made to the PACER Case Locator, provided by the PACER Service Center:

- Attorney information is now extracted for bankruptcy and adversary cases
- Alias records are now returned by a search based on SSN/ITIN or Tax ID/EIN
- Debtor and Joint Debtor Disposition values are extracted on all cases for which a disposition exists.

The [Link to Other Courts](#) displays the Individual Court PACER links without leaving CM/ECF.

Manage My PACER Account | Manage My Appellate Filer Account | Case Search Sign In

PACER
PUBLIC ACCESS TO COURT ELECTRONIC RECORDS

UNITED STATES COURTS

HOME REGISTER **FIND A CASE** E-FILE QUICK LINKS HELP CONTACT US RSS Login

FIND A CASE

PACER Case Locator
Court Links
Search Map
Automated Telephone Access

CM/ECF Version Number
RSS Feed
Court Information

INDIVIDUAL COURT PACER SITES

Click a court below to access an individual PACER or Case Management/Electronic Case Files (CM/ECF) site. If the site you would like to access does not appear on this list, the court may not provide case information to PACER. Visit the respective [court's homepage](#) for more information. (Note: Hover mouse over to see version.)

U.S. Supreme Court
U.S. Supreme Court

National Locator
Pacer Case Locator

U.S. Courts of Appeals
First Circuit - ECF
First Circuit - BAP - ECF
First Circuit - BAP
Second Circuit (Cases filed prior to 01/01/2010)
Second Circuit - ECF
Third Circuit - ECF
Fourth Circuit - ECF

U.S. District Courts
Alabama Middle - ECF
Alabama Northern - ECF
Alabama Southern - ECF
Alaska - ECF
Arizona - ECF
Arkansas Eastern - ECF
Arkansas Western - ECF
California Central - ECF
California Eastern - ECF
California Northern - ECF
California Southern - ECF
Colorado - ECF

U.S. Bankruptcy Courts
Alabama Middle - ECF
Alabama Northern - ECF
Alabama Southern - ECF
Alaska - ECF
Arizona - ECF
Arkansas Eastern - ECF
Arkansas Western - ECF
California Central - L.A.
California Central - ECF
California Eastern - ECF
California Northern - ECF
California Southern - ECF
Colorado - ECF

Docket Report Enhancements

The Create Appendix option has been modified so you have more flexibility in customizing a docket report. Now you can select only the entries you want and whether you want the PDF document appended to this customized report. Or, if you just want an abbreviated docket report without attached PDF documents, you can select only the entries you need for the task at hand.

The screenshot shows the 'Docket Sheet' interface in the CM/ECF system. At the top, there are navigation tabs for 'Bankruptcy', 'Adversary', 'Query', and 'Reports'. The main title is 'Docket Sheet'. Below this, there is a search section with a 'Case number' field containing '10-10010' and a 'Find This Case' button. There are radio buttons for 'Filed' (selected) and 'Entered', each followed by a date range selector. Below that is a 'Documents' field with a 'to' separator. The interface is divided into two columns of options: 'Include:' and 'Document options:'. The 'Include:' column has three unchecked checkboxes: 'Terminated parties', 'Links to Notices of Electronic Filing', and 'Page counts for documents'. The 'Document options:' column has two unchecked checkboxes: 'Include headers when displaying PDF documents' and 'View multiple documents'. A red-bordered box highlights a section containing a checked checkbox for 'Create Appendix'. Below this, it says 'Include on the Docket Sheet:' followed by two radio buttons: 'all docket entries in this case' (selected) and 'selected docket entries only'. At the bottom of the red box, there is another checked checkbox for 'Include PDF documents' with the text '(select documents on the next screen)' below it.

Page Counts on Docket Report

The number of pages for documents associated with a docket entry is a new option.

The screenshot shows the ECF Docket Sheet interface. At the top, there are navigation tabs: Bankruptcy, Adversary, Query, and Reports. Below the tabs, the title 'Docket Sheet' is displayed. The interface includes a search section with a 'Case number' field containing '10-10010' and a 'Find This Case' button. There are radio buttons for 'Filed' (selected) and 'Entered', followed by date range pickers. Below this is a 'Documents' field with a 'to' label. The 'Include:' section has three checkboxes: 'Terminated parties', 'Links to Notices of Electronic Filing', and 'Page counts for documents' (which is checked and highlighted with a red box). The 'Document options:' section includes 'Include headers when displaying PDF documents', 'View multiple documents', and 'Create Appendix'. Underneath, there is a section 'Include on the Docket Sheet' with radio buttons for 'all docket entries in this case' (selected) and 'selected docket entries only', and a checked checkbox for 'Include PDF documents'.

Knowing how big a file is helps PACER users predict the cost of viewing an attachment and also to anticipate the loading time of a document.

Filing Date	#	Docket Text
03/01/2010	1 (4 pgs; 2 docs)	Chapter 13 Voluntary Petition . Receipt Number cc, Fee Amount \$274 Filed by Jerry J. Heberline , Susan W. Heberline Employee Income Record Due:3/15/2010. Statement of Financial Affairs due 3/15/2010. Incomplete Filings due by 3/15/2010. (JPW) (Entered: 03/01/2010)
03/03/2010	2 (1 pg)	Motion to Avoid Lien with First Westside Bank Filed by Jeanne L. Walker on behalf of Debtor Jerry J. Heberline , Joint Debtor Susan W. Heberline (JPW) (Entered: 03/03/2010)
03/03/2010	3 (1 pg)	Order Granting Motion To Avoid Lien (Related Doc # 2) Signed on 3/3/2010. (JPW) (Entered: 03/03/2010)
03/03/2010	4 (1 pg)	Motion to Avoid Lien on Household Goods under Section 522(f)(1)(B)(i) Filed by Jeanne L. Walker on behalf of Debtor Jerry J. Heberline , Joint Debtor Susan W. Heberline (JPW) (Entered: 03/03/2010)

Critical Deadlines and Dates on the Docket Report

Additional dates and deadlines now display on the caption of the docket report. A link to the Claims Register appears whenever a case has claims filed.

The screenshot shows the CM/ECF interface for a bankruptcy case. At the top, there is a navigation bar with links for Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. The main content area displays the following information:

- U.S. Bankruptcy Court**
SDSD (Pleasantville)
Bankruptcy Petition #: 12-10019
- Assigned to:** Charles Anderson
- Chapter 13**
- Voluntary**
- Asset**
- [Show Associated Cases](#)
- [Claims Register](#)
- Debtor**
J. Robert Hunnington
1824 North Park Avenue
San Antonio, TX 78223
BEXAR-TX
SSN / ITIN: xxx-xx-2435
- Joint Debtor**
Marie C. Hunnington
1824 North Park Avenue
San Antonio, TX 78223
BEXAR-TX
SSN / ITIN: xxx-xx-3524
- represented by Charles G. Arrington**
Huffman, Arrington, Kyle and Dunn
1267 Central Avenue
#100
San Antonio, TX 78233
210-555-4444
- represented by Charles G. Arrington**
(See above for address)
- Key Dates:**
 - Date filed:* 02/06/2012
 - Plan confirmed:* 02/07/2012
 - 341 meeting:* 03/12/2012
 - Deadline for filing claims:* 06/11/2012
 - Deadline for filing claims (govt.):* 08/06/2012

The following dates will be shown, if appropriate, by chapter:

Plan confirmed date	Deadline for filing government claims
341 meeting date	Deadline for objecting to discharge
Deadline for filing claims	Deadline for financial management (Chapter 7 only)

The most recent deadline will display whether or not it is terminated.

Docket Activity Report

The Docket Activity Report has been enhanced to include time filters. The report can be run in time increments, rather than running the report for the entire day. A new clock icon offers an alternative to typing in the time.

ECF Bankruptcy - Adversary - Query Reports - Utilities - Search Logout

Docket Activity Report

Warning: you will be billed for the total number of pages (this report is not subject to the 30-page limit on PACER charges).

Case number Only cases to which I am linked

Office

Case type

Category

Open cases Closed cases Summary Text Full Docket Text

Entered to

Sort by

Make these options my default

Calendars and 341 Meeting

You can now view All Hearings without the 341 Meeting settings included. A 341 Meeting selection has been added to the hearing type list.

ECF Bankruptcy - Adversary - Query Reports - Utilities - Search Logout

Calendar Events

Case number

Office

Type

Set to

AM only PM only Both

Time

Sort by

Initial display of related proceedings: Expanded Collapsed

Display only proceedings directly related to the calendar event

The daily and monthly calendars and the deadlines and hearings report also have this new 341 Meeting option.

Query

New query options have been added:

- Filed Date range,
- Last Entry Date range
- Nature of Suit.

Warning: you will be billed for the total number of pages (this report is not subject to the 30-page limit on PACER charges).

Search Clues

Case Number

Last / Business Name (Examples: Desoto, Des*t)

First Name Middle Name

SSN / ITIN Tax ID / EIN

Type Open cases Closed cases

Filed Date to

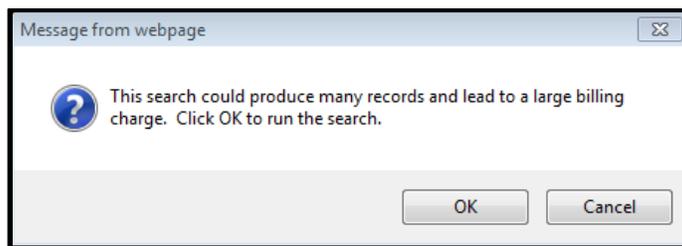
Last Entry Date to

Nature of Suit (AP and MP cases only)

- 01 (Determination of removed claim or cause)
- 02 (Other (e.g. other actions that would have been brought in state court if unrelated to bankruptcy))
- 11 (Recovery of money/property - 542 turnover of property)
- 12 (Recovery of money/property - 547 preference)

The Filed Date and Last Entry Date range is limited to 31 days. If a date range entered exceeds the 31 day limit CM/ECF displays an error message.

If multiple Nature of Suits are selected for a query, CM/ECF displays a message that the search could produce many records and lead to a large billing charge.



Multiple Social Security and Identification Numbers

CM/ECF now allows up to five social security numbers and tax identifications numbers for each debtor and joint debtor.

After a social security number is entered a plus icon appears beside the SSN/TaxID/EIN field. If the debtor or joint debtor has another SSN/TaxID/EIN, click the “plus” icon for another field to be displayed for additional number(s). CM/ECF will now format the numbers if you don’t insert hyphens.

All SSN and TaxID/EIN numbers have been included in all reports and functions throughout the application:

- On public notices and docket sheets only the last four digits of any social security or identification numbers are displayed.

Multiple Social Security and Identification Numbers

The docket sheet below is an example of how the multiple social security numbers are shown on a public notice.

The screenshot shows the ECF public notice interface. At the top is a blue navigation bar with the ECF logo and menu items: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. The main content area has a light pink background. It displays the following information:

- U.S. Bankruptcy Court**
SDSD (Pleasantville)
Bankruptcy Petition #: 12-10059
- Date filed:* 05/09/2012
- Assigned to:*
Chapter 13
Voluntary
Asset
- Debtor**
Donna Adams
120 Sunny Lane
San Antonio, TX 78956
BAILEY-TX
- SSN / ITIN: xxx-xx-8956, xxx-xx-5689, xxx-xx-8956, xxx-xx-8956, xxx-xx-5621 (highlighted with a red box)
- represented by **Dayne L. Tracy**
120 Legal Way
San Antonio, TX 78259
Email: deadmail@support.aotx.uscourts.gov
- U.S. Trustee**
United States Trustee
33 Whitehall Street
21st Floor
New York, NY 10004
212 510-0500

At the bottom, there is a table with the following structure:

Filing Date	#	Docket Text
	1	Chapter 13 Voluntary Petition . Receipt Number cc, Fee Amount \$281 Filed by Donna Adams (Tracy, Dayne)

Notice of Electronic Filing

In prior releases, when an attorney represented more than one party in a case, the attorney's email and party information were listed on the Notice of Electronic Filing (NEF) only for the first party. Now the attorney is listed for each party they represent.

Although an attorney may be listed multiple times on an NEF, the system will not send multiple emails.

The screenshot shows the ECF system interface. At the top, there is a navigation bar with the ECF logo and several menu items: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and a user profile icon labeled 'L. ut'. Below the navigation bar, the page title is 'Open New Bankruptcy Case'. The main content area has a light pink background and contains the following information:

U.S. Bankruptcy Court
SDSD

[Notice of Bankruptcy Case Filing](#)

The following transaction was received from Liska, Deanna entered on 5/22/2012 at 8:07 AM CDT and filed on 5/21/2012 at 9:00 AM CDT

Case Name: Chip Randall and Sandy Randall
Case Number: [12-10067](#)
Document Number: [1](#)

Docket Text:
Chapter 13 Voluntary Petition . Receipt Number cc, Fee Amount \$281 Filed by Chip Randall , Sandy Randall (Liska, Deanna)

The following document(s) are associated with this transaction:

Document description:Main Document
Original filename:R:\TRN\BK\Application Class\Web\Class PDF Files\Voluntary Petition.pdf

Electronic document Stamp:
[STAMP bkecfStamp_ID=1044576575 [Date=5/22/2012] [FileNumber=25563-0]
[93b9881960c2f5714f7e10b7fe0d4214ce6c93df97ee22f1b597a61b84e2173174545
58a2d50b45aa505e84b6c6a2e2cba2329e2cf5803ab1269d37d5ecc0a58]]

12-10067 Notice will be electronically mailed to:

Dayne L. Tracy on behalf of Debtor Chip Randall
deadmail@support.aotx.uscourts.gov

Dayne L. Tracy on behalf of Joint Debtor Sandy Randall
deadmail@support.aotx.uscourts.gov

12-10067 Notice will not be electronically mailed to:

United States Trustee
33 Whitehall Street
21st Floor
New York, NY 10004

Cases Report

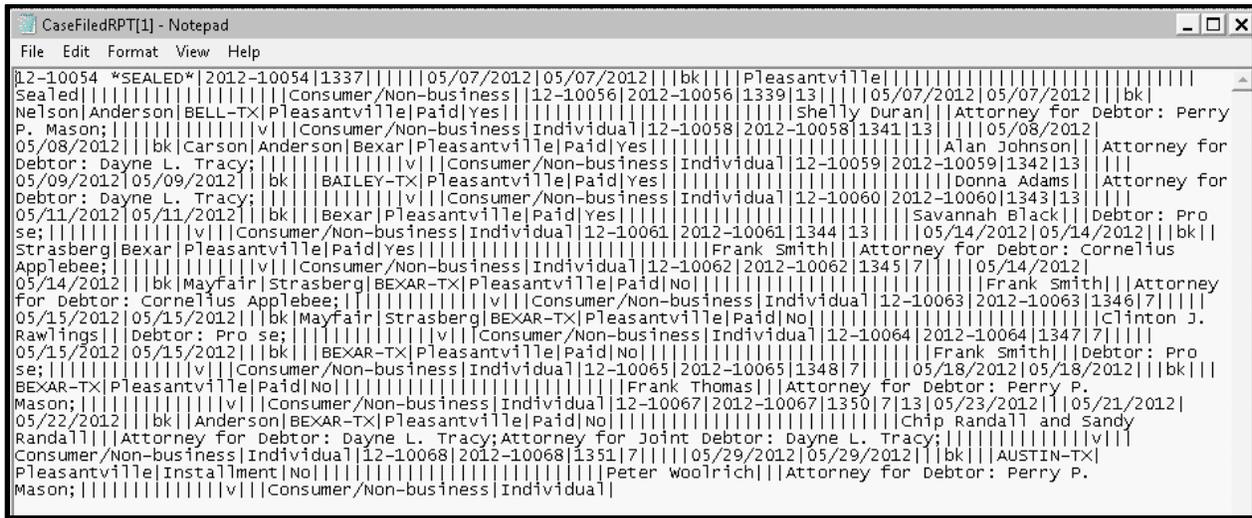
Split, transferred and reopened dates have been added to the selection screen.

External users can now search for cases without a confirmed plan. When searching by unconfirmed plan dates, the 31-day range limit does not apply for this search.

Type of debtor, nature of debt, nature of business as well as county have been added to the selection screen

Cases Report – Data Only

In prior releases, when the Cases Report was run with “Party Information” not selected, a party’s attorney information was displayed on the formatted data output, but not on the data-only output. Now the data-only output lists the attorney information for the parties in the Attorney last name field, as shown below.



If multiple attorneys exist for various parties, the role and attorney are listed, separated by semicolons, in the same field. For parties without an attorney, the text “Pro se” is displayed instead of the attorney name.

A new format option, “Include field descriptions,” has been added for use when the data-only format is selected. The field descriptions are inserted in the header row.

Claims Summary Report

A Claims Summary Report option has been added to the Claims Register. This new format gives the viewer a snapshot overview of the claims on the case.

The screenshot shows the ECF Claims Register interface. At the top, there are navigation tabs: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below these, the 'Claims Register' section contains several input fields: Case number (1:12-bk-10031), Creditor type (dropdown menu with 'Creditor Administrative' selected), Creditor number, and Creditor name. There are also date pickers for 'Filed' (1/1/1990 to 6/4/2012) and 'Entered'. A 'Sort by' dropdown is set to 'Claim Number'. A checkbox labeled 'View claims summary report' is checked and highlighted with a red box. At the bottom, there are 'Run Report' and 'Clear' buttons.

The Claims Summary Report box produces a condensed list of claims.

Claims Summary

11-10004 [Clinton H. Vesperman and Anna C. Vesperman](#)

Type: bk Chapter: 13 Office: 1 (Pleasantville)
 Assets: y Judge: ls
 Date Filed: 03/10/2011 Last Date to File Claims: 07/07/2011 Last Date to File (Govt): 09/06/2011
 Trustee: Kathleen Nelson

Claim #	Amount claimed *	Date filed	Creditor number	Creditor name
1 View	\$37334.27	03/14/2011	32739	Ace Finance
2 View	\$14335.00	03/15/2011	32779	Central Finance
3 View	\$17554.00	03/17/2011	32739	Ace Finance
4 View	\$24667.23	03/17/2011	32756	Lacks Furniture #19
5 View	\$3700.00	03/17/2011	32739	Ace Finance
6 View	\$17346.78	09/16/2011	35278	2nd Savings and Loan Inc.
7 View	\$12778.00	09/16/2011	35279	The Doctor's Plaza
8 View	\$87345.23	09/16/2011	35280	First Bank of Austin

Amount claimed: \$37334.27
Secured claimed: \$37334.27

Total Number of Claims: 8

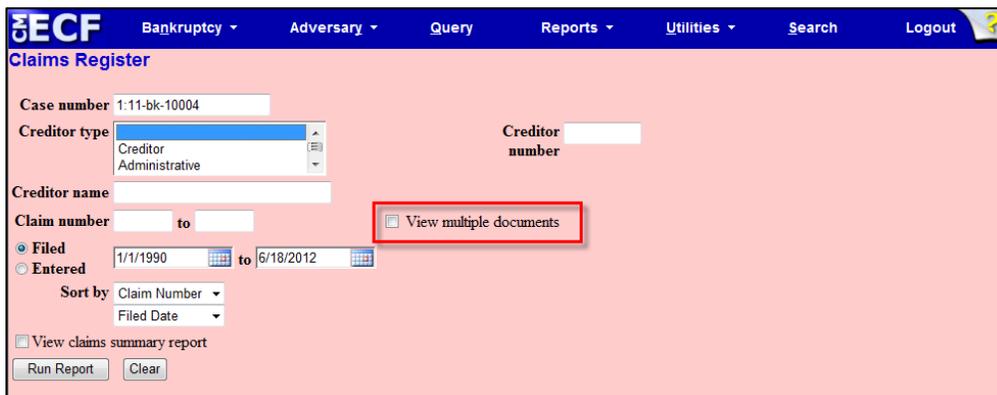
Total Amount Claimed *	\$215060.51
Total Amount Allowed *	

* Includes general unsecured claims

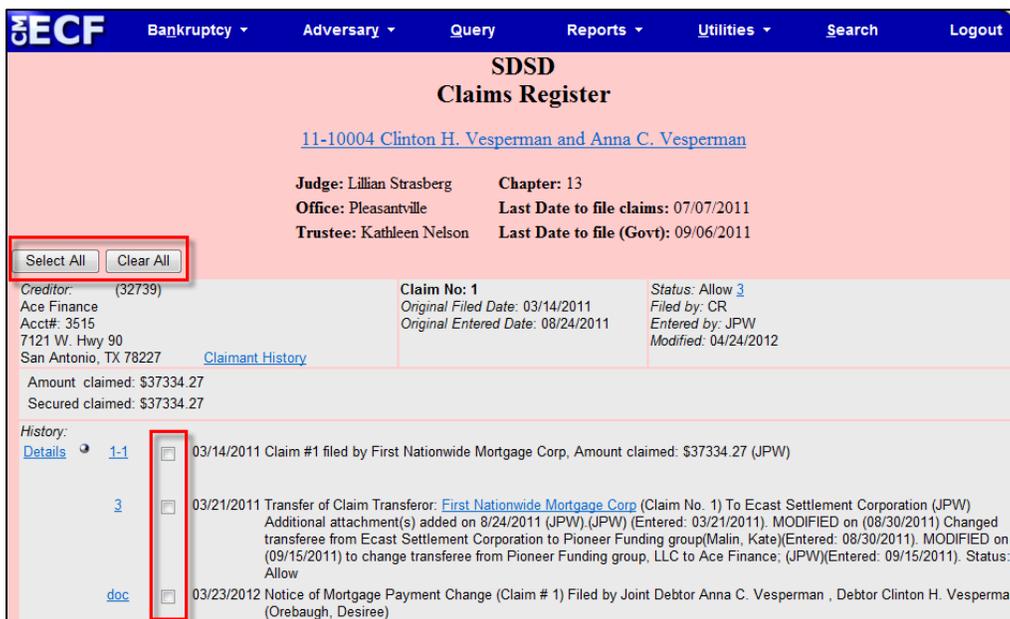
Hovering your cursor over the amount claimed will display a breakdown of the claim amounts. The View hyperlink takes you to more detailed information for this claim on the claims register. Click the creditor name to view claimant address or transfer information. You can sort the report by clicking the column headers. This reformatted summary can be especially helpful to you to sort by creditor name.

Claims Register View Multiple Documents

One can now view multiple documents from the Claims Register in one PDF file. This is the same functionality as View multiple documents on the Docket Report. This feature will enable you to generate selected PDF claims with any related attachments in one PDF document.



The Claims Register will include a checkbox next to each claim, claim attachment, or claim related proceeding to customize this document. Each PDF selected will be combined into one large PDF file. You could view or print all claims on a case or all PDF documents from certain creditors if desired.



Case Conversion

Previously, if a case was converted and re-converted, the Notice of Bankruptcy Case Filing query screen reflected the converted chapter rather than the original chapter. Now the original chapter is saved permanently in a new field. The original chapter will be correct for cases filed and converted after Release 5.



The original chapter and current chapter will also display on the Case Summary Query and the Docket Sheet for re-converted cases after Release 5. Case Summary is shown below.

