



The Docket Electric CM/ECF Newsletter

U.S. Bankruptcy Court, Northern District of Oklahoma

Spring 2010

Procedural Change Regarding Notice of Change of Address of Creditor:

A creditor may notify the Court of a change in address by filing the Notice of Change of Address of Creditor form (Local Form COACR (2/10)). When this form is filed by a creditor or its attorney, the Clerk's office will change the creditor's address on the Official Mailing List. If a Notice of Change of Address of Creditor form is filed by a debtor or debtor's attorney, however, no action will be taken by the Clerk's office. Debtors may change the address of a creditor (or supplement it with an additional address) only by filing an amendment to the Creditor List and a Verification of Amendment to Creditor List pursuant to Local Rule 1009-1(D) and 1007-1(D).

Amendment to Local Rule 4001-1(D):

Effective March 1, 2010, pursuant to General Order 10-GO-01, the time to object to a request for relief from the co-debtor stay is reduced from 23 days to 14 days. A Notice of Opportunity for Hearing pursuant to Local Rule 9013-1 should now provide for a response time of 14 days (which includes the 3 days for mailing as prescribed by Bankruptcy Rule 9006 (f)) within which to object.

ECF/ PACER Account Responsibilities when Changing Law Firms:

When an attorney changes firms, both the attorney and the former law firm have responsibilities in maintaining ECF and PACER accounts. Attorneys must personally update their account information by logging into CM/ECF. Once in CM/ECF, go to "Utilities" then to "Maintain Your ECF Account." The attorney's address and phone number should be updated on the initial screen, and any new email addresses should be entered under the "Email Information" tab. Then, click the "Submit" button so that all the updated information will be saved in the system.

In addition to changing contact information, attorneys and their former law firms should also verify that any default settings, such as the PACER login, have been cleared. For example, an attorney may have his or her former firm's PACER login stored in the system so that it defaults to this login in order to avoid manual entry each time. Until this default login has been cleared, the attorney that has switched firms may actually be unintentionally using the former firm's information to login to PACER. This will result in PACER

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charges being billed to the

former firm instead of

the new firm. To avoid this problem, once logged into CM/ECF, the attorney should go to "Utilities" and then to "Clear Default PACER Login." It is the attorney's responsibility to clear the default settings. However, the former firm should verify the attorney has taken the proper steps when leaving the firm.



CM/ECF Training Dates:

Bankruptcy Court Training Room from 1:00 pm to 4:30 pm on:

April 14, 2010

May 12, 2010

June 9, 2010

July 14, 2010

August 18, 2010

Please register online at:

www.oknb.uscourts.gov/cmreg/



Revised Official Forms Effective April 1st :

Adjustments to dollar amounts stated in various provisions of the Bankruptcy Code, seven Official Bankruptcy Forms, and two Director's Forms will be effective April 1st. These adjustments will apply to cases filed on or after April 1, 2010.

Section 104 of the Code provides that the adjustments are calculated at three-year intervals on the basis of the change in the Consumer Price Index for the most recent three-year period. The dollar amount changes affect the following Official Forms and Director's Forms:

B I Voluntary Petition (04/10)

B 6C Schedule C - Property Claimed as Exempt (04/10)

B 6E Schedule E - Creditors Holding Unsecured Priority Claims (04/10)

B 7 Statement of Financial Affairs (04/10)

B 10 Proof Of Claim (04/10)

B 22A Statement of Current Monthly Income and Means Test Calculation (Chapter 7)(04/10)

B 22C Statement of Current Monthly Income and Calculation of Commitment Period and Disposable Income (Chapter 13)(04/10)

B 200 Required Lists, Schedules, Statements and Fees (04/10)

B 283 Chapter 13 Debtor's Certifications Regarding Domestic Support Obligations and Section 522(q) (04/10)

Filing Reaffirmation Agreements & Cover Sheets:

As of December 1, 2009, a Reaffirmation Agreement must be accompanied by a Cover Sheet (Official Form 27). Accordingly, the CM/ECF "event" for filing a Reaffirmation Agreement and the accompanying Cover Sheet have been updated for both debtor and creditor filers.

Should you wish to file a Reaffirmation Agreement and the Cover Sheet as one docket entry (i.e. one document), please select only the "Reaffirmation Agreement" event. This event selection contains a subsequent screen, which will allow you to indicate by radio button that a Cover Sheet is included with the Reaffirmation Agreement.

Should you wish to file only a Cover Sheet, please select the "Reaffirmation Agreement Cover Sheet (Form B27)" event. Please do NOT use this event to file the Reaffirmation Agreement.

Retiring Attorneys:

Attorneys retiring from the practice of law should refer to Local Rule 9010-1(D). An attorney is permitted to withdraw from a case or proceeding only upon leave of Court. Also, subsequent counsel should note Local Rule 9010-1(C) with regard to entering an appearance.

Phone Numbers for CM/ECF Issues:

If you are not able to get to the Court's website or the CM/ECF System and it does not appear to be a problem caused by your computer or your Internet Service Provider, we would like to know. During normal business hours, please call the CM/ECF Help Desk at (918) 699-4072. After hours, please call one of the following individuals:

Don Boyle, Network Administrator	724-1342
Michael Williams, Clerk	906-3486
Andrea Redmon, Chief Deputy	906-3487
Brian Hankins, CM/ECF Administrator	439-6339

Certification & Request for Issuance of Discharge Required of Chapter 13 Debtors:

Once the Chapter 13 Trustee has filed the "Notice of Completion of Plan Payments" or the "Notice of Early Completion of Plan Payments," the debtor must file a "Certification and Request for Issuance of Discharge" on Local Form 4004-1 within twenty-one (21) days. Any objections to the accuracy of the Certification must be filed within fourteen (14) days of the date of service. If no objections are filed, the Court will consider entering the discharge in the case without further notice or hearing. If the debtor does not file the Certification and Request for Issuance of Discharge, the case will be closed without a discharge.

