

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE NORTHERN DISTRICT OF OKLAHOMA**



IN RE:

REDACTION OF PERSONAL IDENTIFIERS.

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No. 13-GO-01

GENERAL ORDER REGARDING REDACTION

IT IS HEREBY ORDERED that the Clerk of Court shall have the authority to process certain redaction requests without a motion and court order. Any entity seeking to redact personal data identifiers as described in Fed. R. Bank. P. 9037(a) (social security or taxpayer identification numbers; year of birth; names of minor children; financial account numbers) from a document on file with the Court, may file a Notice of Redaction (“Notice”) using the ECF event “Notice of Redaction” with the redacted document included as the attachment. The Notice will initially be restricted from public view and available only to the party filer and the Court until the redaction is complete. Upon receipt of the Notice and the redacted document, the Clerk shall permanently restrict the unredacted document from public view and make the Notice and the redacted document available for public view. The Notice may be filed in closed cases and such cases need not be reopened in order to effect the redaction. Any Notice that fails to comply with this General Order will remain unprocessed and the Clerk of Court is authorized to issue a Notice of Non-Compliance with respect to any such Notice.

IT IS FURTHER ORDERED that any request to redact information other than the personal data identifiers described in Fed. R. Bankr. P. 9037(a) shall be submitted to the Court by motion. *See* Fed. R. Bankr. P. 9037(c & d). Such a motion may only be filed in an

open case. *See* Fed. R. Bankr. P. 5010.

IT IS FURTHER ORDERED that this redaction procedure may not be used to amend or alter a document in any way other than redacting to restrict from public view the personal data identifiers described in Fed. R. Bankr. P. 9037(a).

IT IS FURTHER ORDERED that this General Order shall take effect on March 1, 2013.

Dated this 13th day of February, 2013.



TERRENCE L. MICHAEL, CHIEF JUDGE
UNITED STATES BANKRUPTCY COURT



DANA L. RASURE
UNITED STATES BANKRUPTCY JUDGE